IQAC

MINUTES OF MEETINGS
2023-2024

IQAC MEETING - 1

MINUTES OF THE MEETING

Academic Year 2023 - 2024
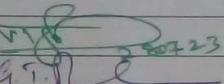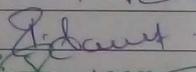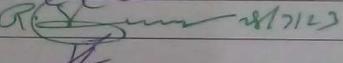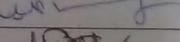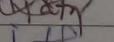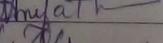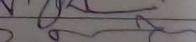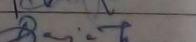
Date: 28.07.2023   **Time:** 2.10 p.m.

Venue: IQAC Hall
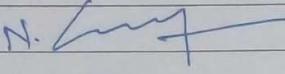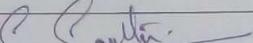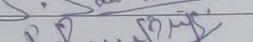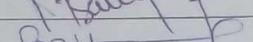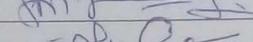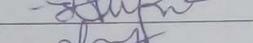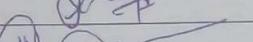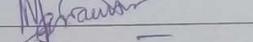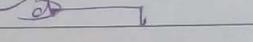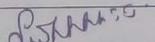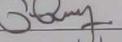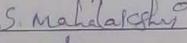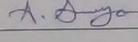
Agenda: 1. Approval of the Minutes of the Previous Meeting.

2. Introduction of new IQAC Coordinator and members by the Principal.

3. Preparation of AQAR Report 2022-23.

4. Any other Matter.

Members Present in the IQAC Meeting:

S.No.	Name	Signature
1.	Thiru. J. Balamurugan	
2.	Thiru. M. Dharanidharan	
3.	Prof. Dr. V. Thiagarasu	V.T. 280723
4.	Dr. G.T. Prabavathi	G.T.
5.	Dr. P. Jayabal	Jayabal
6.	Dr. R. Sellappan	R. 28/7/23
7.	Dr. P. Narendran	
8.	Dr. M. Raju	
9.	Dr. K.P. Balasubramanian	
10.	Dr. V.N. Mutharaian	
11.	Dr. A. Anis Fathima	Anisfathima
12.	Dr. N. Kasthuri	N.
13.	Dr. R. Nagarajan	R.
14.	Dr. P. Thangavel	
15.	Dr. R. Rajah	

Continue....

Members Present in the IQAC Meeting:

16.	Dr. N. Sakthivel	
17.	Dr. A. Aruljothi	
18.	Dr. S. Santhi	
19.	Dr. R. Banupriya	
20.	Mr. S.M. Murugesan	
21.	Dr. S. Annapoorani	
22.	Mr. S. Santhoshkumar	
23.	Dr. B.L. Sairamsubramaniam	
24.	Mr. S. Chakkarapani	
25.	Thiru. A. Gunasekaran	
26.	Thiru. P.S. Muthuvelappan	
27.	Thiru. T.J. Sindhuvikram	
28.	Mrs. P. Ranganayaki	
29.	Selvi S. Mahalakshmi	
30.	Selvi A. Sountharya	

The meeting of IQAC was held on 28.07.2023. The Principal Prof. Dr. V. Thiagarasu headed the meeting and welcomed the members. The agenda of the meeting was presented before the members.

MINUTES OF THE MEETING

1. Introduction of new IQAC coordinator and Members by the Principal.

    The Principal briefed about the restructuring of the IQAC and introduced the new IQAC Coordinator Dr.G.T.Prabavathi along with the new committee members. Principal thanked Mr. T.J. Sindhuvikram, Industrialist & Council Member for his guidance in submitting DST-SATHI proposal. Also, he thanked the committee members for submitting the AQAR for the year 2021-2022 to NAAC on 27.07.2023.

2. Approval of the Minutes of the Previous Meeting

    The IQAC coordinator presented the overview of the activities of the previous year and the action taken report of the previous meeting. IQAC action plan for the months of August to December was also presented. After a brief interaction among the members, the minutes of the previous meeting were approved.

3. Preparation of AQAR Report 2022-23

    IQAC coordinator requested the Criterion Heads and committee members to prepare AQAR 2022-23 report which will be reviewed in November 2023 and submitted in December 2023.

4. Action Plan of IQAC for the academic year was discussed and resolved:
    - To conduct 12 days Student Development Programme (Inter Departmental) on IoT Awareness in association with Computer Science department.
    - To conduct FDP on Key indicators and Weightages for Data Documentation Committee In-charges and 2 FDPs on "Art of Effective Teaching" in September 2023.
    - To conduct FDP on Research Perception and AI in association with various departments.

- To start collecting data from departments and forums and consolidate the reports for preparing AQAR Report (2022-2023).
- To motivate faculty members to apply for Seed Money Research proposals and to complete the evaluation of the proposals by external members before September 2023.
- To form an Agri-IoT Task Force group.
- To register and collect details for NIRF (2022-2023)
- To complete feedback Analysis (2022-2023) of stakeholders.

ACTION TAKEN REPORT OF THE MEETING (28.07.2023)

1. Preparation of AQAR 2022-2023

IQAC collected data from all departments and forums for preparing AQAR report (2022-2023). The team members have started consolidating the data.

2. Activities by IQAC:

- A 12-day training program was conducted last month. on IoT Awareness was conducted from 14.08.2023 to 30.08.2023 (3.00 p.m. – 4.00 p.m.). 196 students from various departments participated.

- A two-day FDP on Key indicators and Weightages for Data Documentation Committee Incharges was conducted on 28th & 29th September, 2023. 24 faculty members (Data Documentation Incharges & Programme Officers from various forums) were sensitized about indicators.

- FDP on "Art of Effective Teaching: Strategies and Methods-Phase I" was conducted on 09.09.2023. 63 young faculty members with experience 1-5 years participated.

- FDP on "Art of Effective Teaching: Strategies and Methods-Phase II" was conducted on 26.09.2023. Sample teaching Plans prepared by faculty members were reviewed by the resource person and corrections intimated. 55 faculty members benefited from this FDP.

- FDP on Physical and Emotional Wellness-Post Covid Status was conducted on 20.10.2023 in association with the Language & Science departments.

- FDP on Research Perception: Problem to Patent was conducted on 26.10.2023 in association with all Computer Science departments.

- FDP on Artificial Intelligence in Business Applications was conducted on 26.10.2023 in association with all Commerce departments.

- A total of 14 faculty Seed Money Research proposals were received. The proposals were evaluated by external members on 23.09.2023 and 10 projects were selected for funding. A total grant of Rs. 8,10,000 was sanctioned for these 10 Seed Money Research projects for the year 2023–2024. For the previous year (2022–2023) faculty Seed Money projects, Rs. 4,50,800 was released as the first installment and Rs. 45,000 as the second installment.

- Feedback has been collected from Stakeholders and analyzed. Feedback Analysis Report has been submitted to the management for further action.

3. Others

- With the motivation of the President & Secretary, Agriculture IoT Task Force group was formed with the vision of transforming agriculture practices in the Bhavani River belt through the power of IoT for sustainable, efficient and resilient farming. The faculty members in the group were sensitized to the basics of Precision Agriculture through a Professional Development Program on 09.09.2023, followed by field visits where IoT were implemented for precision farming.
- The institution has been registered for the NIRF Ranking 2024. NIRF team will consolidate the data for NIRF submission

IQAC MEETING – 2

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
Academic Year 2023 - 2024
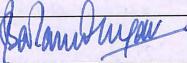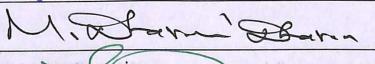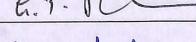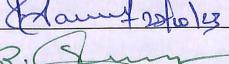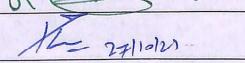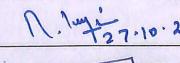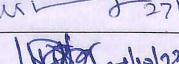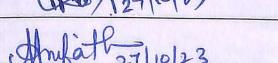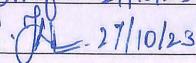
**Date:** 27.10.2023   **Time:** 03.10 p.m.

Venue: Staff Council Hall

Agenda:

1. Approval of the Minutes of the Previous Meeting.
2. To conduct Training Programme for Administrative Staff.
3. Preparation of Departmental Evaluation report.
4. Formation of Internal AAA Team.
5. AQAR Submission for the year 2022-2023.
6. Preparation of NIRF Report.
7. Any other Matter.

Members present in the IQAC Meeting:

S.No.	Name	Signature
1.	Thiru. J. Balamurugan	
2.	Thiru. M. Dharanidharan	
3.	Prof. Dr. V. Thiagarasu	
4.	Dr. G.T. Prabavathi	
5.	Dr. P. Jayabal	
6.	Dr. R. Sellappan	
7.	Dr. P. Narendran	
8.	Dr. M. Raju	
9.	Dr. K.P. Balasubramanian	
10.	Dr. V.N. Mutharaian	
11.	Dr. A. Anis Fathima	
12.	Dr. N. Kasthuri	

13.	Dr. R. Nagarajan	
14.	Dr. P. Thangavel	
15.	Dr. R. Rajah	
16.	Dr. N. Sakthivel	
17.	Dr. A. Aruljothi	
18.	Dr. S. Santhi	
19.	Dr. R. Banupriya	
20.	Mr. S.M. Murugesan	
21.	Dr. S. Annapoorani	
22.	Mr. S. Santhoshkumar	
23.	Dr. B.L. Sairamsubramaniam	
24.	Mr. S. Chakkarapani	27/10/23
25.	Thiru. A. Gunasekaran	27/10/23
26.	Thiru. P.S. Muthuvelappan	
27.	Thiru. T.J. Sindhuvikram	
28.	Mrs. P. Ranganayaki	
29.	Selvi S. Mahalakshmi	
30.	Selvi A. Sountharya	

The second meeting of IQAC was held on 27.10.2023. The Principal headed the meeting and welcomed the members. The agenda of the meeting was presented before the members.

MINUTES OF THE MEETING

1. Approval of the Minutes of the Previous Meeting.

- The IQAC Coordinator presented the minutes of the previous meeting along with the Action Taken Report for approval. After a brief interaction among the members, the minutes of the previous meeting were approved.

- Dr.K.P.Balsubramanian, IQAC member, presented the feedback details of 2022-2023 collected from stakeholders. Based on the feedback, it was proposed to add relevant questionnaires to gather suggestions from stakeholders for the Institutional Development Plan.

2. To conduct Training Programme for Administrative Staff.

Challenges regarding recording events in CMS were discussed. Modifications to the Mentor-Mentee modules in CMS were suggested. It was proposed to conduct a Training Programme on new CMS (College ERP) modules for Faculty and Administrative Staff.

3. Preparation of Departmental Evaluation report.

It was resolved to inform all departments to submit their action plans and begin documenting the Action Taken Reports for the academic year for departmental evaluation.

4. Formation of Internal AAA Team.

The External Academic and Administrative Audit (AAA) is scheduled to be held in March 2024 for the years 2021–2024. Procedures and plans regarding the audit were discussed, and it was decided to form an internal AAA team to plan and facilitate the execution of the external audit

5. AQAR submission for the year 2022- 2023.

Discussions were made to review the Annual Quality Assurance Report for the academic year 2022-2023. Criteria heads are requested to upload the data in the NAAC portal by the last week of December 2023.

6. Preparation of NIRF Report.

      High and Low scores in various parameters of NIRF were analyzed. The Management suggested to involve more Alumni participation. Discussions were made on public perception, outreach and inclusivity. The NIRF report is to be submitted in January 2024.

7. Others

- The Student representative raised concerns regarding the water supply on campus during the lunch hours. In response, the President and the Secretary provided thoughtful recommendations aimed at resolving the issue. After reviewing their input, the Dean committed to take appropriate measures to ensure the problem is effectively addressed.

- Discussions were made regarding the enhancement of Media Centre.

- The schedule of activities for the forthcoming mega Alumni Meet on 24.12.2023 was finalized. The Secretary requested all faculty members to strengthen alumni relations to communicate all alumni groups for the gathering.

IQAC Co-Cordinator proposed vote of thanks.

ACTION TAKEN REPORT OF THE MEETING (27.10.203)

1. To conduct Training Programme on CMS

IQAC in association with CMS, organized Faculty Training Program on

- "How to assign Tasks (Quiz, Assignments) to Students through CMS and evaluate the tasks" on 1.12.2023
- "Scheduling Mentor/Mentee Meetings and Managing External Events through CMS" on 8.12.2023
- "Recording Project & Internship Details of Students in CMS" on 14.12.2023
- "Creating, Managing and Recording Department Events in CMS" on 30.01.2024
- "Managing Fees Collection through CMS" on 5.12.2023

Organized One day Workshops on

- "How to submit Assignments & attend Quiz in CMS" for Student Ambassadors of Unaided Stream on 18.12.2023 and Aided stream on 26.12.2023
- "Mentor/Mentee Meetings in CMS" for Student Ambassadors of both Aided Stream and Unaided Stream on 27.12.2023 and hands on Training was given in the lab.

As a result of all these programs, 250 Assignments, 62 quizzes, and 74 classes Mentor Mentee mappings in CMS were completed. Appropriate suggestions for modification of CMS modules were suggested as per the feedback received from faculty and students.

2. Preparation of Departmental Evaluation report.

Action plans for the even semester were collected from all departments and submitted to the Management.

3. Formation of Internal AAA Team.

Conducted meetings with Internal AAA team on 8.01.2024. First draft on AAA templates was prepared. Meeting with all HoDs and Dean was conducted on 16.02.2024 for suggestions regarding AAA templates. The finalized templates were given to Principal, CEO, Dean, Departments, Forums & Administrative Office. All the departments were instructed to prepare the consolidated data by the end of February 2024.

4. AQAR submission for the year 2022- 2023.

AQAR Criterion wise review has been completed, and the final changes have been intimated to criterion members.

5. Preparation of NIRF Report.

The NIRF report was prepared, reviewed, and submitted on 10.01.2024

6. Any Other:

- A Mega Alumni Meet was organised on 24.12.2023. 3951 Alumni from various batches attended the meeting. In order to showcase the creative business talents of GASC Alumni, an Alumni Expo 2023 was conducted on the same day. 32 stalls were exhibited by Alumni showcasing the products. In order to honour the Freedom Fighters of Gobichettipalayam a Book entitled "Viduthalai Velviyil Gobichettipalayam" was published and released.

- As a first initiative of Agri-IoT Task Force group, first a micro weather station was installed in Puthivalliyampalayam (near by village to Gobi) on 16.12.2024.

- As per the regulations from UGC (Fit-India movement) Four-days Fit-India Cyclothon completed on 9th, 10th, 16th and 17th December, 2023 covering 100 kms. Students, Faculty & Alumni participated.

- 2 projects were submitted for SERB-SURE, DST.

- In association with Gobi Indian Medical Association, Rotary Clubs, Lions Club, BNI Harmoney, All Traders Association Fit-India Gobi Marathon was organized on 30th December, 2023. Around 400 participants (students, faculty members, alumni, kids, doctors, volunteers & public) participated covering 2/5/12 Kms.

IQAC MEETING – 3

GOBI ARTS & SCIENCE COLLEGE
INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
Academic Year 2023 - 2024
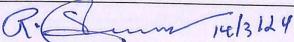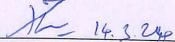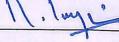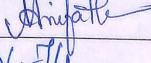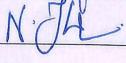
Date: 14.03.2024   **Time:** 11.10 a.m.

Venue: Staff Council Hall

Agenda:
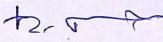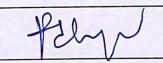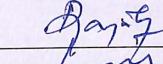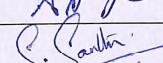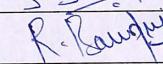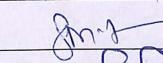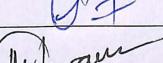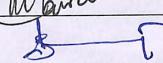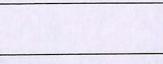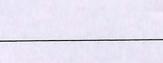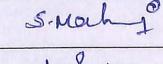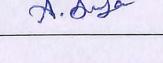
1. Approval of the Minutes of the Previous Meeting.
2. Online Faculty Development Programs
3. Green Audit, Energy Audit and Environment Audit
4. External Academic and Administrative Audit
5. Workshop on Swayam NPTEL courses
6. MoU with Nehru Group of Institutions TBI to establish GASC Incubation Centre.
7. MoU with IIT Bombay Spoken Tutorial Project
8. Any other Matter.

Members present in the IQAC Meeting:

S.No.	Name	Signature
1.	Thiru. J. Balamurugan	
2.	Thiru. M. Dharanidharan	
3.	Prof. Dr. V. Thiagarasu	
4.	Dr. G.T. Prabavathi	
5.	Dr. P. Jayabal	
6.	Dr. R. Sellappan	
7.	Dr. P. Narendran	
8.	Dr. M. Raju	
9.	Dr. K.P. Balasubramanian	
10.	Dr. V.N. Mutharaian	
11.	Dr. A. Anis Fathima	
12.	Dr. N. Kasthuri	

Members present in the IQAC Meeting:

13.	Dr. R. Nagarajan	
14.	Dr. P. Thangavel	
15.	Dr. R. Rajah	
16.	Dr. N. Sakthivel	
17.	Dr. A. Aruljothi	
18.	Dr. S. Santhi	
19.	Dr. R. Banupriya	
20.	Mr. S.M. Murugesan	
21.	Dr. S. Annapoorani	
22.	Mr. S. Santhoshkumar	
23.	Dr. B.L. Sairamsubramaniam	
24.	Mr. S. Chakkarapani	
25.	Thiru. A. Gunasekaran	
26.	Thiru. P.S. Muthuvelappan	
27.	Thiru. T.J. Sindhuvikram	
28.	Mrs. P. Ranganayaki	
29.	Selvi S. Mahalakshmi	
30.	Selvi A. Sountharya	

The chairman, Dr. V. Thiyagarasu, began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was presented before the members.

MINUTES OF THE MEETING

1.**Approval of the Minutes of the Previous Meeting**

    The IQAC coordinator Dr. G.T. Prabavathi presented the agenda of the previous meeting held on 27.10.2023. She presented the action taken report of the previous meeting and after brief interaction, the minutes were approved.

2. **Online Faculty Development Program.**

    It is proposed to conduct a five-day online FDP during May 2024.

3. **Green Audit, Energy Audit, and Environment Audit**

    Botany department has completed essential data for Green Audit. Energy and Environment data consolidation to be reviewed by Dean. Green, Energy and Environment Audit for the year 2023-2024 to be conducted in the Second week of May 2024. The Dean will coordinate the Environment Audit.

4. **External Academic and Administrative Audit.**

    Resolved to inform all departments to prepare consolidated audit reports for 3 years (2021-2024) based on the following parameters: Curriculum, Teaching & Learning, Evaluation, Research, Consultancy, Extension, Student Support. HoDs are instructed to submit the consolidated reports to IQAC by 30.3.2024. The External AAA is scheduled to be held on 05.04.2024. Internal AAA team members are requested to prepare the department-wise visit schedule and the relevant proceedings.

5. **Workshop on SWAYAM NPTEL Courses**

    To increase student registration in SWAYAM courses, it is proposed to conduct a four-day hands-on training for all second-year UG students from 18.03.2024 to 21.03.2024.

6. **MoU with Nehru Group of InstitutionsTBI to establish GASC Incubation Centre.**

    It was resolved to sign an MOU with the NGI Technology incubation center for Student projects through 'TECTOVIA'.

7. **MoU with IIT Bombay Spoken Tutorial Project**

    IQAC requested the Management to sign an MOU with IIT Bombay Spoken Tutorial project for the benefit of students and faculty members.

8. **Any Other Matter**

- Dr.Balasubramaniam, IQAC Member presented the feedback analysis & action taken report for 2022-2023. Based on the analysis, suggestions were given to increase Spoken English classes and to conduct coaching classes for civil service & Competitive exams. It was decided to inform all BoS members to prepare the syllabus for a one credit course for advance learners from the next academic year and the same to be approved by Academic council. The Controller of Examinations accepted to receive Validation of syllabus from question paper setters in addition to BoS members as per the feedback suggested by faculty members.

- The Consolidated AQAR (2022-2023) was placed before the committee for approval.

The IQAC Co-cordinator proposed the vote of thanks.

ACTION TAKEN REPORT OF THE MEETING (14.3.2024)

1. Online Faculty Development Program

IQAC in association with the Departments of CS, BCA, IT, CT and AI &DS organized a five day online FDP from 7.5.2024 to 11.5.2024 , between 4.30 p.m. and 6.30 p.m.

2. Green Audit, Energy Audit, and Environment Audit

The Green, Energy & Environment Audit was conducted by Ram-Kalam Centre for Energy Consultancy and Training on 15.05.2024. Appreciations and suggestions for improvement given by the team were submitted to the Management.

3. External Academic and Administrative Audit

The External Academic and Administrative audit was conducted on 07.04.2024. Dr.N.Ponpandian, Professor & Head, Department of Nanoscience and Technology was the Convenor and Dr. Parimelazhagan Thangaraj, Professor & Head, Department of Botany, Dr. A.Vimala, Professor of Extension & Career Guidance, Bharathiar University were the members. The team appreciated the facilities in laboratories, fitness centre, sports facilities and events organized by the departments and clubs. Suggestions proposed by the audit team regarding internships, online virtual courses, IPR related activities, need of uniform filing system, and additional computers for departments were submitted to the management for further action. The recommendations of the Auditing Team are to be incorporated in the future action plans.

4. Workshop on SWAYAM NPTEL Courses

IQAC in association with Dr. K.S. Janakarathinam Memorial Library organized a four-day workshop on "Sensitization of SWAYAM NPTEL Courses" for all second-year UG students from 18.3.24 to 21.3.24. A total of 1,420 students attended the program in 8 sessions and understood the benefits of SWAYAM online courses.

5. MoU with Nehru Group of Institutions to establish GASC Incubation Centre

The GASC Centre for Innovation & Incubation, powered by NGI Technology Business Incubator and supported by DST, was inaugurated by Dr. B. Vaikundaselvan, Executive Director of **NGITBI**, on 25.3.2024 to facilitate students and faculty to attend TBI events.

7. MoU with IIT Bombay Spoken Tutorial Project

Initiatives have been taken to register faculty coordinator in the portal. MoU is to be signed and the fees to be paid in June 2024.

8. Any Other Matter

- AQAR 2022-2023 was approved and submitted on 30.4.2024
- Suggestions for the Institutional Development Plan have been integrated into the feed-back questionnaire of stakeholders.
- "Maperum Tamil Kanuvu" was organized on 11.5.2025. Erode District Collector Mr.Rajagopal addressed the students.

IQAC MEETING – 4

GOBI ARTS & SCIENCE COLLEGE (Autonomous)
கோபி கலை அறிவியல் கல்லூரி (தன்னாட்சி)

(Govt. Aided Autonomous Co-educational Institution, Affiliated to Bharathiar University, Coimbatore, Accredited with 'A' Grade by NAAC [4th Cycle], DST-FIST funded and Recognised as a STAR College by DBT, Govt. of India)

Karattadipalayam (PO), Gobichettipalayam (Tk) - 638 453, Erode (Dt), TamilNadu.
கரட்டடிபாளையம் (அஞ்சல்), கோபிசெட்டிபாளையம் (வ) - 638 453, ஈரோடு (மா), தமிழ்நாடு.

Phone : 04285 - 240147,241139,240741   Website : www.gascgobi.ac.in
E - Mail : gobiartscollege@gascgobi.ac.in.   aidedoffice@gascgobi.ac.in.   unaidedoffice@gascgobi.ac.in

Dr. P. Narendran   Date: 04.05.2024
Principal

The meeting of Internal Quality Assurance Cell (IQAC) will be held on 14.05.2024 at 02.10 p.m. in the IQAC Hall. The members are requested to make it convenient to attend the meeting. I request your earnest co-operation in this regard.

Agenda:

1. Approval of the Minutes of the Previous Meeting
2. One week Student Induction Programme
3. Faculty Induction Programme
4. Preparation of AQAR for the academic year 2023-2024
5. Student Satisfaction Survey (SSS) Analysis
6. Enhanced Transportation Facilities
7. Any other Matter
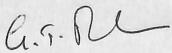
IQAC Coordinator   **Principal**

GOBI ARTS & SCIENCE COLLEGE

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

Academic Year 2023 - 2024

Date: 14.05.2024   **Time:** 02.10 p.m.

**Venue:** Staff Council Hall

Agenda:

1. Approval of the Minutes of the Previous Meeting
2. One week Student Induction Programme
3. Faculty Induction Programme
4. Preparation of AQAR for the academic year 2023-2024
5. Student Satisfaction Survey (SSS) Analysis
6. Enhanced Transportation Facilities
7. Any other Matter

Members Present in the IQAC Meeting:

S.No.	Name	Signature
1.	Thiru. J. Balamurugan	
2.	Thiru. M. Dharanidharan	
3.	Dr. P. Narendran	
4.	Dr. G.T. Prabavathi	14/5/2024
5.	Dr. P. Jayabal	14/5/24
6.	Dr. R. Sellappan	14/5/24
7.	Dr. V. Thiagarasu	140524
8.	Dr. M. Raju	
9.	Dr. K.P. Balasubramanian	
10.	Dr. V.N. Mutharaian	14/5/2024
11.	Dr. A. Anis Fathima	
12.	Dr. N. Kasthuri	14/5/24

Members Present in the IQAC Meeting:

13.	Dr. R. Nagarajan	
14.	Dr. P. Thangavel	
15.	Dr. R. Rajah	
16.	Dr. N. Sakthivel	
17.	Dr. A. Aruljothi	
18.	Dr. S. Santhi	
19.	Dr. R. Banupriya	
20.	Mr. S.M. Murugesan	
21.	Dr. S. Annapoorani	
22.	Mr. S. Santhoshkumar	
23.	Dr. B.L. Sairamsubramaniam	
24.	Mr. S. Chakkarapani	
25.	Thiru. A. Gunasekaran	
26.	Thiru. P.S. Muthuvelappan	
27.	Thiru. T.J. Sindhuvikram	
28.	Mrs. P. Ranganayaki	
29.	Selvi S. Mahalakshmi	
30.	Selvi A. Sountharya	

The IQAC chairman, Dr.P.Narendran, Principal i/c, began the session with a welcome note addressing all the members present at the meeting. The agenda of the meeting was then presented to the members.

MINUTES OF THE MEETING

1.Approval of the Minutes of the Previous Meeting

The IQAC coordinator presented the minutes of the previous meeting. After a brief discussion among the members, the minutes were approved.

2. One week Student Induction Programme

It is proposed to conduct a one-week Student Induction Program for all first-year UG students admitted for the academic year 2024-2025, starting from the date of college reopening.

3. Faculty Induction Programme

Faculty Induction Program is planned for newly recruited unaided faculty members. This program will take place in June, shortly after their joining date, during the academic year 2024-2025.

4. Preparation of AQAR for the academic year 2023- 2024

Instructions to be given to Data Documentation Incharges for collecting the department data by the end of May 2024. Data collection templates to be handed over to the documentation incharges. IQAC intends to complete the data consolidation by July 2024.

5. Student Satisfaction Survey (SSS) Analysis

Dr. Jayabal, Co-Coordinator of IQAC, reported that a Student Satisfaction Survey was conducted using reframed questionnaire.

6. Enchanced Transportation Facilities

Requests from various stakeholders regarding the college bus were discussed with the Management. The Secretary informed that initiatives have been planned to enhance transportation facilities on various routes from the next academic year.

7. Any other Matter

- IQAC requested the Management to initiate funding for student projects under Student Seed Money Project Grant

- The student representative has requested an increase in the number of coaching classes for civil services and competitive examinations.

- Discussions were held to make online exams a mandatory component of all courses.

- Students' feedback on Teaching and Learning for the academic year 2023-2024 has been collected.

- Feedback from Stakeholders (Alumni, Employers, Teachers) to be completed at the end of the month.

- IQAC Action Plan for next academic year was discussed.

Dr.Jayabal proposed Vote of Thanks to the members.

ACTION TAKEN REPORT OF THE MEETING (14.5.2024)

1. One-week student Induction Programme

Student Induction Program for all the first-year UG Students was conducted from 12.6.2024-15.6.2024 and from 19.6.2024-20.6.2024.

2. Faculty Induction Programme

Two days Faculty Induction Program was conducted on June 14 and June 15, 2024. 27 faculty members attended the program.

3. Preparation of AQAR for the academic year 2023-2024

The data documentation committee meeting was held on 08.07.2024. Department-wise incharges and forum coordinators submitted the annual report to IQAC.

4. Enhanced Transportation Facilities

In response to requests from students, parents and alumni, the management has taken the initiative to enhance facilities of transportation on 3 routes through outsourcing. Bus services have been arranged in 3 different routes starting from the next academic year. Students will greatly benefit from this new transportation services.

5. FDPs and Programmes organized by IQAC: IQAC organized 2 Faculty Development Programs and 2 awareness programs for students:

(1) A Faculty Development Program on Various Pension Schemes was conducted on 12.7.2024.

(2) Following UGC regulations, a Faculty Development Program on Basic Life Support was conducted on 18.7.2024.

(3) A Workshop on Emerging responding techniques was conducted on 18.7.2024 for students. As a result, 84 students became aware of CPR skills.

(4) IQAC, in association with the GASC SWAYAM local chapter, organized a 3-day Hands-on Training from July 18 to July 20, 2024, to enroll students in NPTEL courses for the July to December 2024 session. A total of 1,012 students attended the session.

- Management organized a Faculty Training Program on Budget Preparation for academic year 2024-2025. Deans/HoDs/Coordinators/Incharges of various forums

participated and annual budget Plans were submitted by HoDs/Deans/Coordinators on 17.06.2024.

6. Feedback Collection

- Feedback collected from third-year students (2023-2024) was sent to the respective departments for further analysis.
- Feedback from Faculty, Alumni & Employers collected.

7. Student Seed Money Project Grant

With regard to the request 'Seed Money Project Grant for Students' made by the IQAC, the management agreed to release a sum of Rs. 100000 (One Lakh only) for student projects for the academic year 2024-2025.

8. Any other

- The Action Plan for the Odd Semester 2024-2025 was received from all the departments and handed over to the Principal.
- Casualties have been replaced with new tree saplings. A total of 240 saplings were planted along Gobi Athani Road and Bungalowpudur Road.
- Three MoUs have been signed. Avator Robotics facilitated an internship for 20 students focused on AI-based medicine and agriculture.