



# GOBI ARTS & SCIENCE COLLEGE

கோப் கலை அறிவியல் கல்லூரி

(Govt. Aided Autonomous Co-educational Institution, Affiliated to Bharathiar University, Coimbatore, Accredited with 'A' Grade by NAAC [4<sup>th</sup> Cycle] and funded under the DBT Star College Scheme)

Karattadipalayam (PO), Gobichettipalayam (Tk), Erode (Dt.), Tamil Nadu 638 453.

கரட்டிபாளையம் (அஞ்), கோபிசெட்டிபாளையம் (தா), ஈரோடு (மர), தமிழ்நாடு – 638 453.

Phone: 04285-240147, 241139, 240741

Website: [www.gascgobi.ac.in](http://www.gascgobi.ac.in)

Email: [gobiartscollege@gascgobi.ac.in](mailto:gobiartscollege@gascgobi.ac.in)

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## EXTERNAL ACADEMIC AND ADMINISTRATIVE AUDIT 2023-24

**GOBI ARTS & SCIENCE COLLEGE(AUTONOMOUS)**

**GOBICHETTIPALAYAM**

**CIRCULAR**

Dt : 08.01.2024

It is informed that a meeting of all HODs is scheduled on 09.01.2024 at 3.10 P.M. in the KAM hall.

**Agenda:**

1. To discuss about Academic and Administrative Audit.
2. Any other matter.


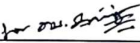

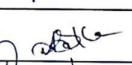

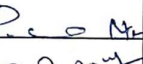

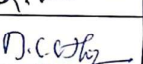

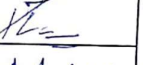
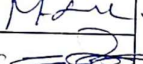
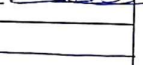


  
PRINCIPAL 08/01/24

**GOBI ARTS & SCIENCE COLLEGE**  
(Autonomous)

**GOBICHETTIPALAYAM**

**HEAD OF DEPARTMENT LIST (AIDED) : 2023-2024**

SUB: HODs meeting - 09-01-2024

S.NO	NAME	DESIGNATION	SIGNATURE
	<b><u>THIRUVALARGAL:</u></b>		
1	Dr.V.Jayanthi	ASSOCIATE PROF.OF TAMIL	
2	Thiru.C.Chidambaram	ASSOCIATE PROF.OF ENGLISH	
3	Dr.M.Raju	ASSOCIATE PROF.OF ECONOMICS	
4	Tmt.A.Sudha	ASSISTANT PROF.OF HISTORY	
5	Dr.S.SaravanaKumar	ASSOCIATE PROF. OF POLITICAL SCIENCE	
6	Tmt.P.Umamaheswari	ASSOCIATE PROF. OF MATHS	
7	Dr.D.Venugopal	ASSOCIATE PROF. OF PHYSICS	
8	Dr.G.Kavitha	ASSOCIATE PROF. OF CHEMISTRY	
9	Selvi.B.K.Karthikeyini	ASSISTANT PROF. OF BOTANY	
10	Dr.T.Venkatachalam	ASSISTANT PROF. OF ZOOLOGY	
11	Dr.P.Narendran	ASSOCIATE PROF. OF COMP. SCIENCE	
12	Dr.M.Sudhahar	ASSISTANT PROF. OF COMMERCE	
13	Dr.S.Parthiban	ASSISTANT PROF. OF MANAGEMENT	
14	Dr.M.Krishnamoorthi	PHYSICAL DIRECTOR	
15	Dr.P.Thangavel	LIBRARIAN	

HODS meeting - 09-01-2024

**GOBI ARTS & SCIENCE COLLEGE (Autonomous)**  
**GOBICHETTIPALAYAM**

S. NO.	DEPARTMENT	HOD SIGN.
1	TAMIL LANGUAGE	<i>[Signature]</i>
2	TAMIL LITERATURE	<i>[Signature]</i>
3	ENGLISH LANGUAGE	<i>[Signature]</i>
4	ENGLISH LITERATURE	<i>[Signature]</i>
5	COMMERCE	<i>[Signature]</i>
6	COMMERCE (CA)	<i>[Signature]</i>
7	COMMERCE (PA)	<i>[Signature]</i>
8	COMMERCE (BI)	<i>[Signature]</i>
9	COMMERCE (BA)	<i>[Signature]</i>
10	MANAGEMENT (BBA)	<i>[Signature]</i>
11	MANAGEMENT STUDIES (MBA)	<i>[Signature]</i>
12	MATHS	<i>[Signature]</i>
13	PHYSICS	<i>[Signature]</i>
14	COMPUTER SCIENCE	<i>[Signature]</i>
15	INFORMATION TECHNOLOGY	<i>[Signature]</i>
16	COMPUTER TECHNOLOGY	<i>[Signature]</i>
17	COMPUTER APPLICATION (BCA)	<i>[Signature]</i>
18	INTERNET OF THINGS	<i>[Signature]</i>
19	COMPUTER SCIENCE (AI & DS)	<i>[Signature]</i>
20	PHYSICAL EDUCATION	<i>[Signature]</i>
21	CHEMISTRY (PG)	<i>[Signature]</i>

# ACADEMIC AND ADMINISTRATIVE AUDIT



## **GOBI ARTS & SCIENCE COLLEGE**

**கோப் கலை அறிவியல் கல்லூரி**

(Govt. Aided Autonomous Co-educational Institution, Affiliated to Bharathiar University, Coimbatore, Accredited with 'A' Grade by NAAC [4<sup>th</sup> Cycle] and funded under the DBT Star College Scheme)

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### **ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)**

The Internal Quality Assurance Cell (IQAC) of Gobi Arts & Science College has constituted the Academic and Administrative Audit Committee for the year 2023-2024 with external peer team consisting of the following expert members:

**1. Dr. N. PONPANDIAN (Convener)**

Professor & Head, Department of Nano Science & COE,  
Bharathiar University,  
Coimbatore.

**2. Dr. PARIMELAZHAGAN THANGARAJ**

Professor & Head, Department of Botany,  
Bharathiar University,  
Coimbatore.

**3. Dr. A. VIMALA**

Professor & Head, Department of Extension, Career Guidance and Student Welfare,  
Bharathiar University,  
Coimbatore.



The Academic and Administrative Audit (AAA) was conducted on 05.04.2024 from 10.00 am onwards in the college campus as per the following schedule.

**Academic and Administrative Audit Schedule**

1	Principal, IQAC Team & HoD's	Management Council Hall	10.00am - 10.30am
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**Convenor: Dr. N. PONPANDIAN,**  
**Professor & Head, Department of Nano Science & COE,**  
**Bharathiar University, Coimbatore.**

S. No.	Department	Visit Time Schedule	Internal AAA/ IQAC Members
1.	Physics	10.45am – 11.00am	Dr. G. T. Prabavathi Dr. S. Annapoorani
2.	Chemistry (A & UA)	11.05am – 11.20am	Dr. G. T. Prabavathi Dr. S. Annapoorani
3.	Computer Science	11.25am – 11.40am	Dr. G. T. Prabavathi Dr. S. Annapoorani

S. No.	Department (UA)	Visit Time Schedule	Internal AAA/IQAC Members
1.	Computer Science	12.00pm - 12.15pm	Dr. G. T. Prabavathi Dr. S. Annapoorani
2.	Information Technology	12.20pm – 12.35pm	Dr. P. Jayabal Dr. K. P. Balasubramanian
3.	Computer Science (AI & DS)	12.40pm – 12.55pm	Dr. P. Jayabal Dr. K. P. Balasubramanian
4.	Mathematics	2.00pm – 2.15pm	Dr. P. Jayabal Dr. K. P. Balasubramanian
5.	Physics	2.20pm – 2.35pm	Dr. P. Jayabal Dr. K. P. Balasubramanian
6.	Management Studies (MBA)	2.40pm – 2.55pm	Dr. P. Jayabal Dr. K. P. Balasubramanian
7.	Physical Education	3.00pm – 3.10pm	Dr. P. Jayabal Dr. K. P. Balasubramanian

Expert Member: **DR. PARIMELAZHAGAN THANGARAJ**  
 Professor & Head, Department of Botany,  
 Bharathiar University, Coimbatore

S. No.	Department	Visit Time Schedule	Internal AAA/ IQACMembers
1.	Botany & Zoology	10.45am – 11.00am	Dr. V. N. Mutharaian Dr. A. Anis Fathima
2.	Mathematics	11.05am – 11.20am	Dr. V. N. Mutharaian Dr. A. Anis Fathima
3.	English & Tamil Language	11.25am – 11.40am	Dr. V. N. Mutharaian Dr. A. Anis Fathima

S. No.	Department (UA)	Visit Time Schedule	Internal AAA/ IQACMembers
1.	Tamil Language	12.00pm - 12.10pm	Dr. V. N. Mutharaian Dr. A. Anis Fathima
2.	Computer Applications	12.15pm – 12.30pm	Mr. S. M. Murugesan Mrs. C. Kohila
3.	English Language	12.35pm – 12.50pm	Mr. S. M. Murugesan Mrs. C. Kohila
4.	Internet of Things	2.00pm – 2.15pm	Mr. S. M. Murugesan Mrs. C. Kohila
5.	Computer Technology	2.20pm – 2.35pm	Mr. S. M. Murugesan Mrs. C. Kohila
6.	English Literature	2.40pm – 2.55pm	Mr. S. M. Murugesan Mrs. C. Kohila



**Expert Member: Dr. A. VIMALA**  
**Professor & Head,**  
**Department of Extension, Career Guidance and Student Welfare,**  
**Bharathiar University, Coimbatore**

S. No.	Department	Visit Time Schedule	Internal AAA/IQAC Members
1.	Commerce	10.45am – 11.00am	Dr. N. Kasthuri Dr. R. Nagarajan
2.	Management	11.05am – 11.20am	Dr. N. Kasthuri Dr. R. Nagarajan
3.	Economics, History & Political Science	11.25am – 11.40am	Dr. N. Kasthuri Dr. R. Nagarajan

S. No.	Department (UA)	Visit Time Schedule	Internal AAA/IQAC Members
1.	Commerce(CA)	12.00pm - 12.10pm	Dr. N. Kasthuri Dr. R. Nagarajan
2.	Commerce(BA)	12.10pm – 12.20pm	Dr. N. Kasthuri Dr. R. Nagarajan
3.	Tamil Literature	12.25pm – 12.35pm	Dr. R. Rajah Dr. S. Santhosh Kumar
4.	Commerce	12.40pm – 12.55pm	Dr. R. Rajah Dr. S. Santhosh Kumar
5.	Commerce(BI)	2.00pm – 2.15pm	Dr. R. Rajah Dr. S. Santhosh Kumar
6.	Commerce(PA)	2.20pm – 2.35pm	Dr. R. Rajah Dr. S. Santhosh Kumar
7.	Management	2.40pm – 2.55pm	Dr. R. Rajah Dr. S. Santhosh Kumar

# SAMPLE AAA REPORTS

**GOBI ARTS & SCIENCE COLLEGE(AUTONOMOUS), GOBICHETTIPALAYAM**  
**DEPARTMENT ACADMEIC AUDIT [2021-2024]**

**Name of the Department** : Mathematics ✓

**Date** : 05.04.2024

**Name, Designation and Address of Academic Audit Experts :**

**Convenor :** Dr.N.Ponpandian,  
Professor & Head, Department of Nano Science & COE, Bharathiar University,Coimbatore

**Expert Member :** Dr. Parimelazhagan Thangaraj,  
Professor & Head, Department of Botany, Bharathiar University, Coimbatore

Dr.A.Vimala,  
Professor & Head, Department of Extension, Career Guidance and Student Welfare,  
Bharathiar University, Coimbatore

**Faculty Members Present :**

Tmt. P.Umamaheswari	Associate Professor & Head
Thiru. R.Chinnaraju	Assistant Professor
Thiru. R.Subramanian	Assistant Professor
Thiru. G.V.Chandra Sekar	Assistant Professor
Dr.C.Malathi	Assistant Professor
Dr.P.Muthukumar	Assistant Professor
Dr.A.Tamil Elakkiya	Assistant Professor
Tmt.C.Kamaleshwari	Assistant Professor
Dr.A.Anis Fathima	Assistant Professor
Thiru.J.Murugan	Assistant Professor
Dr.S.Kavitha	Assistant Professor

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Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
1. Curriculum	Steps followed in the designing of syllabus & Curriculum	Yes		Years should be mentioned in all the References.
	Contents of the Curriculum	Yes		Include co & PO mapping appropriately.
	Validation done	Yes		
	Contribution to Skill Development, Employment and Entrepreneurship			
2. Curriculum Transaction	Teaching Methods & Teaching aids	Yes		
	E-Learning Modules (Give details including MOOC courses)			
	Project Work UG/PG	Yes		Project should be implemented for PG students



	Internal Assessment -Components – Uniqueness			
	Student Support – remedial coaching	Yes	Record is maintained properly	
	Feedback from students			
	Steps taken on the feedback			
3. Infrastructure in the department	No. of classrooms	Yes	Good	
	No of laboratories	Yes	Good	
	No of computers – for teachers	Yes	Good	
	Names of Instruments (Only Major)			

4. Profile of students	Students involved in extra-curricular & co-curricular activities	Yes	Students Profile maintained properly	
	Study tour / industrial visits / exhibitions / internship / Training	Yes		
	Achievements of students (Academic, cultural etc)	Yes		
	Placement (Ratio, Salary Level) Mention few companies	Yes		
	% of students going for Higher Education	Yes		

5. Activities of the department	MoUs Signed			
	Consultancy (Nature, Amount)			1
	Department/Association Meetings	Yes		well planned and organised with current academic trends.
	Guest lectures [Per semester]			
	Conference / Seminars / Workshop conducted [Per Year]			
	Extension Activity	Yes	Good.	
	Interaction with Industry / Research Centres / Educational Institutions			

6. Best Practice(s) / Innovations of the Department:

1. Alumni providing Guest lectures
2. Students participation in training programmes organised by reputed institutions
3. Celebration of Mathematical Days of Importance (Ramanujan, Pi-Days, etc)

7. Future Plans of the Department:

Suggestions - Faculty profile must be maintained -

Signature of the HoD with Seal and Date 24

P. UMA MAHESWAR, B.Sc., M.Phil.  
Associate Professor of HoD  
Mathematics  
Bharathiar University  
Coimbatore - 641 046.

Signature of the Academic Audit Expert  
(With Address)

Dr. T. PARIMELAZHAGAN, Ph.D.,  
Professor and Head  
Department of Botany  
Bharathiar University  
Coimbatore - 641 046.



**GOBI ARTS & SCIENCE COLLEGE(AUTONOMOUS), GOBICHETTIPALAYAM**

DEPARTMENT ACADMEIC AUDIT [2021-2024]

**Name of the Department** : English Language (UA)

**Date** : 05.04.2024

**Name, Designation and Address of Academic Audit Experts :**

**Convenor :** Dr.N.Ponpandian,  
Professor & Head, Department of Nano Science & COE, Bharathiar University, Coimbatore

**Expert Member :** Dr. Parimelazhagan Thangaraj,  
Professor & Head, Department of Botany, Bharathiar University, Coimbatore

Dr.A.Vimala,  
Professor & Head, Department of Extension, Career Guidance and Student Welfare,  
Bharathiar University, Coimbatore

**Faculty Members Present :**

Dr.S.Santhi	Associate Professor & Head
Dr.N.Brindha	Assistant Professor
Mrs.T.Anbu	Assistant Professor
Mrs.P.Kavitha	Assistant Professor
Mrs.T.S.Vidhya	Assistant Professor
Mrs.P.Kiruthika	Assistant Professor
Mrs.L.Poornima	Assistant Professor
Mrs.S.Sridevi	Assistant Professor
Mrs.K.Suganya Devi	Assistant Professor
Ms.V.S.Brunda	Assistant Professor
Ms.V.S.Kavipriya	Assistant Professor
Ms.D.A.Deepikasri	Assistant Professor

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
I. Curriculum	Steps followed in the designing of syllabus & Curriculum	Yes	Good.	
	Contents of the Curriculum	Yes		Year of publication. Publishers name Include in the Syllabi
	Validation done			Mapping of PO & CO. should be done.
	Contribution to Skill Development, Employment and Entrepreneurship	Yes		
2. Curriculum Transaction	Teaching Methods & Teaching aids	Yes	Meets the requisites	
	E-Learning Modules [Give details including MOOC courses]	Yes	Good	
	Project Work UG/PG	Yes	Good	



	Internal Assessment -Components – Uniqueness			
	Student Support – remedial coaching	Yes		
	Feedback from students			Need to be collected
	Steps taken on the feedback			
3.Infrastructure in the department	No. of classrooms	Yes	Good	
	No of laboratories	Yes	Good	
	No of computers – for teachers	Yes	Good	
	Names of Instruments (Only Major)			

4. Profile of students	Students involved in extra-curricular & co-curricular activities			
	Study tour / industrial visits / exhibitions / internship / Training			
	Achievements of students (Academic, cultural etc)	Yes	On par with both areas	
	Placement (Ratio, Salary Level) Mention few companies			
	% of students going for Higher Education			

5. Activities of the department	MoUs Signed			
	Consultancy [Nature, Amount]			
	Department/Association Meetings	Yes	Good	
	Guest lectures [Per semester]			
	Conference / Seminars / Workshop conducted [Per Year]	Yes	Good	
	Extension Activity	Yes	Good.	
	Interaction with Industry / Research Centres / Educational Institutions			

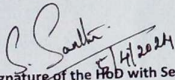
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6. Best Practice(s) / Innovations of the Department:

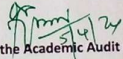
- \* Assignments and composition to students. (compulsory for all)
- \* Phoenix Club & Entertainment Club. (To improve fluency and extract talents)
- \* Shakespeare creative labelling Competition.

7. Future Plans of the Department:

- \* Plan to start a Magazine.
- \* MOU with BEC (British English Council)

  
Signature of the HOD with Seal and Date

Dr. S. SANTHI  
M.A., M.Phil., B.Ed., Ph.D., UGC SET.,  
ASSOCIATE PROFESSOR OF ENGLISH,  
GOBI ARTS & SCIENCE COLLEGE,  
GOBICHETTIPALAYAM - 638 453  
MOBILE : 94877 40242

  
Signature of the Academic Audit Expert  
(With Address)

Dr. T. PARIMELAZHAGAN, Ph.D.,  
Professor and Head  
Department of Botany  
Bharathiar University  
Coimbatore - 641 046.

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## **OBSERVATIONS AND RECOMMENDATIONS BY**

### **EXTERNAL ACADEMIC ADMINISTRATIVE AUDIT TEAM**

Convenor : Dr. N. PONPANDIAN  
Expert Members : Dr. PARIMELAZHAGAN THANGARAJ  
Dr. A. VIMALA

S. No.	Department	Visit Time Schedule
1.	Library, Office, Controller of Examinations, Co-curricular Forums, Laboratories	3.00 pm – 4.00 pm

The audit process was carried out for the evaluation based on

- Curriculum design and development
- Teaching, Learning and Evaluation
- Mentor – Mentee system
- Student skill enhancement programmes
- Research innovations and MOU's
- Infrastructure and learning resources
- Student support and progression
- Consultancy services and Extension activities
- Placement and Higher education
- Feedback system
- Other academic oriented activities

The AAA committee had a formal meeting with the Principal and IQAC team members. Then, the external peer committee members visited all the Departments, Laboratories, Library, COE, Fitness Centre, Office and inspected the documents.

#### **Observations and Suggestions by the experts:**

- Adequate seed money is provided for faculty members.
- Well-structured and complete automation of examination system.
- Results are published within 10 days.
- Consultancy service for content development is appreciable and effective.
- Facilities for physical fitness are well-maintained and accessible.
- Sufficient Student Skill Development Programmes are conducted.
- Active involvement of Alumni as resource person for various events is highly commendable and beneficial.
- Alumni funding and endowments play a significant role in supporting institutional growth.
- Freeships and scholarships are generously provided to deserving students.

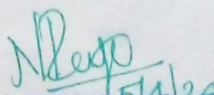


- Entrepreneurship and IPR related courses may be included in applicable programmes.
- Publication of articles in reputed journals (Scopus Indexed) should be encouraged.
- Value added courses for all departments should be included in the curriculum.
- Foreign academic experts in Board of Studies of each department may be added.
- Perfect and full-fledged OBE pattern for external examination may be adopted.
- Syllabus validation apart from BOS and academic council may be carried out.
- Internship for UG and PG courses may be offered. Project for UG students can be included.
- Internal assessment uniqueness apart from test and assignment may be introduced. For management programs (BBA and MBA), case study component has to be made as mandatory one in each viable subject.
- Recommended to enhance ICT tools for departments.
- Indian Constitution may be offered as one of the courses in Foundation Subject. Department of Political Science may offer this course as a value-added course.
- Books published should be copyrighted. Copyright and patents should be filed.
- Research guideship have to be increased.
- "Campus to corporate" course may be offered as skill enhancement course by placement and career guidance cell.
- Action plan and Action taken report should be maintained in all academic endeavours.
- Uniform filing system for all departments should be followed.
- For Commerce, Management and Arts Streams, digitalisation-based courses like Digital Banking, Digital Marketing, Social Media Marketing, Computerised Accounting, SEO, Content Writing courses may be offered as skill enrichment courses.
- Students may be encouraged to do online virtual courses in their respective field with emerging areas in Swayam courses during his or her three-year degree program and extra credits may be offered.
- Faculty members may apply for extramural funding from various funding agencies for conducting conferences/workshops.
- Feedback system can be streamlined.

Signature of the external experts


1. **Dr. N. PONPANDIAN (Convener)**

Professor & Head,  
Department of Nano Science & COE,  
Bharathiar University,  
Coimbatore.

  
Dr. N. PONPANDIAN  
Professor and Head  
Department of Nanoscience and Technology  
Bharathiar University  
Coimbatore - 641 046

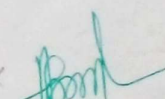
2. **Dr. PARIMELAZHAGAN THANGARAJ**

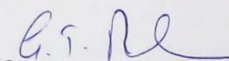
Professor & Head,  
Department of Botany,  
Bharathiar University,  
Coimbatore.

  
Dr. T. Parimelazhagan, D.Sc.  
Professor and Head  
Department of Botany  
Bharathiar University  
Coimbatore - 641 046

3. **Dr. A. VIMALA**

Professor & Head,  
Department of Extension, Career Guidance and Student Welfare,  
Bharathiar University,  
Coimbatore.

  
Dr. A. VIMALA MBA, Ph.D  
Professor & Head  
Dept. of Extension & Career Guidance  
Bharathiar University Coimbatore - 46

  
IQAC Co-ordinator

Dr. G.T. Prabavathi

  
Principal  
Gobi Arts & Science College  
(Autonomous)  
Gobichettipalayam-638453,  
Erode (Dt), Tamil Nadu.

## EXTERNAL ACADEMIC AUDIT TEAM INTERACTING WITH PRINCIPAL AND HEAD OF THE DEPARTMENTS





## AAA TEAM VISITING DEPARTMENTS







