



GOBI ARTS & SCIENCE COLLEGE

(Govt. Aided Autonomous Co-educational Institution, Affiliated to Bharathiar University, Coimbatore, Accredited with 'A' Grade by NAAC (4th cycle), DST-FIST Funded and Recognized as a STAR College by DBT, Government of India)

Karattadipalayam Post, Gobichettipalayam, Erode - 638 453

COMMON INSTRUMENTATION CENTRE (CIC)

Instructions

1. Samples will be analysed after the requisition is received by CIC from the user.
2. The user form must be duly attested by the supervisor/HOD. Incomplete forms will not be accepted for sample analysis.
3. CIC will make all the necessary arrangements on priority basis.
4. Priority will be given to faculty members running external funding projects.
5. All the samples will be analyzed with a maximum period of 20 days. In case of emergency, contact the in charge and inform the necessity.
6. Users will be contacted by e-mail / phone once the samples are analyzed.
7. Raw data will be sent by email or the user may pick them up at the CIC using CD/DVD only.
8. All the records will be stored for a maximum of one year following analysis.
9. Specifications of instrumental conditions utilized in the analysis as well as calibration curves may be provided.
10. CIC will ensure to safeguard the data privacy and strictly preserve the IPR of the users.
11. The facility is expected to run on all working days (from 10 am to 5 pm). However, users can deposit their samples from Monday to Friday (10am to 1pm) at the CIC. The facility will not be available on public holidays and Sundays.
12. Separate samples should be submitted for different analysis.
13. Kindly acknowledge the facility utilized at CIC for publications and intimate to us
14. Unstable materials are not accepted for analysis. CIC will not take the responsibility of the results obtained by the analysis as the results are dependent on the stability of the material
15. Explosive materials are not accepted for analysis.
16. Sample vials have to be sealed properly and labeled for reference purpose.
17. The users are also expected to label the standards wherever need to be analyzed as one of the samples and give numbering accordingly.
18. Slots will be allotted to users on first come first serve basis. However, for multiple slot requests by any user, the slots will be allotted by considering the availability of the instruments.